

**MALDON DISTRICT
LOCAL HIGHWAYS PANEL
MEETING – 26 JUNE 2015**

Council Chamber, Maldon District Council Offices, Princes Road, Maldon – at 9.00am

MINUTES

Present:

Representing Essex County Council – Councillor R L Bass (Chairman) and Mrs P A Channer

Representing Maldon District Council – Councillors Mrs B D Harker, M W Helm, Miss M R Lewis, R Pratt (Vice-Chairman) and Mrs M E Thompson

Officers: J Simmons (Liaison Officer) and Ms S Church (Highways Liaison Manager), Essex Highways, Essex County Council.

1. Apologies for absence

Apologies for absence were received from Councillors R G Boyce CC MBE and J V Keyes.

2. Election of Chairman for the ensuing municipal year

Resolved that Councillor R L Bass be elected as Chairman for the ensuing municipal year.

3. Election of Vice-Chairman for the ensuing municipal year

Resolved that Councillor R Pratt be elected as Vice-Chairman for the ensuing municipal year.

4. Minutes of Meeting – 13 March 2015

RESOLVED that subject to the reference to Heybridge Borough Council being amended to read Heybridge Parish Council in the second paragraph of Minute 5 (Potential Schemes List 2015/16) on page 2 of the Minutes and reference to Maldon and Blackwater Navigation Company on in the second paragraph of Minute 5 (Potential Schemes List 2015/16) on page 2 of the Minutes being amended to read Essex Waterways Ltd, the Minutes of the meeting of the Panel held on 13 March 2015 be approved and confirmed.

5. Matters Arising from Minutes of the Previous Meeting

(i) The Highways Pilot Enforcement Project Update

This was received and noted.

(ii) Approved Works Programme 14/15 – Items 16 (Maypole Road, Heybridge), 17 (B1026 Goldhanger Road, Heybridge near Spicketts Brook) and 23 (Charity Farm Bends, Maldon Road, Goldhanger) Updated Status Report

The Liaison Officer presented his update (p61-68 of the Feasibility Studies/Designs/Briefing Notes under Agenda item 8) to the Panel.

The Panel discussed the need for this drainage improvement scheme and Maypole Road, Heybridge scheme to be implemented during the current financial year as funds had been allocated for this. There was probably a need for the Essex County Council Flood Management Budget to contribute towards this scheme as the entire burden should not fall on the Local Highways Panel. The Liaison Officer will report back to the Panel at the next meeting.

The Liaison Officer then presented his update (p69 of the Feasibility Studies/Designs/Briefing Notes under Agenda item 8) to the Panel. The problems with flooding in the area were discussed and it was agreed that as funds had been allocated to it for the current financial year, this matter should be dealt with as a matter of urgency.

Item 23 Charity Farm Bends, Maldon Road, Goldhanger - drainage improvement schemes had been completed by the Maintenance team on the following schemes – item 14 (Maypole Road, Wickham Bishops – opp. Gunn Farm/nr Captains Wood Road), item 15 (Maypole Road, Great Totham – opp. Langford Park) and item 16 Charity Farm Bends, Maldon Road, Goldhanger). It was agreed that £12k of monies from these schemes be put towards a new scheme to improve the signage and road markings at Charity Farm Bends, Maldon Road, Goldhanger.

6. Approved Works Programme

The Approved Works Programme, an updated version of which was circulated to Panel Members, contained scheme descriptions and allocated budgets for schemes. Appendix 1 to these Minutes shows the Approved Works Programme and scheme status as discussed at the meeting. Also shown in the Appendix are details of discussions held relating to individual schemes.

It was noted that those schemes shaded grey were completed and would be removed from the programme and the Red, Amber, Green (RAG) status column was an indication as to the confidence in achieving the scheduled end date. Where an update had been provided by Officers, this was shaded in Yellow.

Councillor R Pratt told the Panel that residents had requested a breakdown of the actual costs involved for item number 5 (High Street (opp. Clock tower, Burnham-on-Crouch). The Liaison Officer would obtain this and it would be circulated to all members of the Panel.

Regarding item 7 (Viking Road/Dorset Road/Wordsworth Road), the Liaison Officer was asked to share the report with the Town Council.

The Liaison Officer will speak to the design engineer on item 12 (Roundbush Road, Purleigh (Bend at Lower Barm Farm)) who would liaise with the owner of the property affected by the chevron signs.

The Liaison Officer drew the Panel's attention on item 70 (A414 Underpass – Lighting improvements) to the completion date for lighting in the underpass.

7. Potential Schemes List 2015 / 16

The Panel received a summary of the funding available and the costs of schemes on the Potential Schemes List. Appendix 2 to these Minutes shows the Potential Schemes List and scheme status as discussed at the meeting.

The Liaison Officer would look at the processes to move Traffic Management item 5 (B1021 Church Road (junction with B1010 Maldon Road to junction with Marsh Road, Burnham-on-Crouch) forward and it would be reviewed at the next Local Highways Panel meeting.

The Liaison Officer would report back to the Town Council on Traffic Management item number 11 (Sunbury Way, Maldon) and this item would be deleted from the list.

In relation to Traffic Management item 16 (Steeple Road, Mayland) there was a request that traffic counts be undertaken. Councillor Mrs P A Channer would advise the Liaison Officer where the speed surveys should be situated.

The Panel discussed Traffic Management item number 33 (The Street, junction with Great Totham Road, Wickham Bishops) and it was agreed that in future Parish Councils would be asked to make a contribution to village gateway schemes as they had a dual purpose of highlighting to road users that they were entering a village and also as an attractive feature on entering a village.

8. Scheme Feasibility Studies / Design / Briefing Notes

The Panel received details of feasibility studies, design or briefing notes on the following schemes:

- **LMAL004004 – Maldon Cycle Signage Improvements** – the outline design had been prepared and it was resolved that this would now be deleted from the Approved Works Programme
- **LMAL142003 – Viking Road/Dorset Road/Wordsworth Road, Maldon** – the three month verge parking enforcement update was presented to the Panel and it was agreed that the Liaison Officer would share this with the appropriate Town Council
- **LMAL142004 – B1021 Southminster Road, Asheldham** – the Asheldham Bend Improvements draft design was presented to the Panel and feedback was awaited on this scheme.

Schemes number 16 (Maypole Road, Heybridge), 17 (B1026 Goldhanger Road, Heybridge) had been dealt with under item 5 on the Agenda..

9. Items requested by Panel Members

- (i) Waiting restrictions in Marine Parade, Maylandsea

The Liaison Officer would contact Councillor R G Boyce MBE for more information on this matter and this would be forwarded to the South Essex Parking Partnership.

- (ii) Extension of 30mph speed limit – South Street, Tillingham

Scheme 23 of the Approved Works Programme covered this matter.

10. Meeting Dates for the ensuing Municipal Year

The Panel agreed that the next meeting of the Panel would take place on Friday 25 September 2015 at 9.00am in the Council Chamber at the offices of Maldon District Council.

The meetings for the remainder of the municipal year would be scheduled at that meeting.

11. Any other urgent business

There was none.

The meeting closed at 10.25 a.m.

COUNCILLOR R L BASS
CHAIRMAN